GOVERNMENT OF KERALA

Abstract

Finance Department- Medical Insurance Scheme for State Government Employees and Pensioners – MEDISEP –Refund of premium – Detailed Guidelines- Orders issued.

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FINANCE (HEALTH INSURANCE) DEPARTMENT

G.O.(Ms) No.80/2023/Fin Dated, Thiruvananthapuram 18/05/2023

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Read :- (1) G.O.(P) No.70/2022/Fin Dated 23.06.2022

(2) G.O.(P) No.71/2022/Fin Dated 24.06.2022

(3) G.O.(P) No.128/2022/Fin Dated 18.10.2022

ORDER

The Government have implemented a comprehensive cashless treatment for employees, pensioners and their dependents viz. MEDISEP with effect from 01/07/2022 vide order read 1st above. Various payment modalities for MEDISEP premium deduction and detailed accounting procedures have been issued vide order read 2nd above. The Government are in receipt of requests from various corners regarding refund of premium deducted erroneously or excess from the pensioners and employees.

2) The Government have examined the matter in detail and are pleased to issue the following guidelines for the refund of premium amount deducted from employees and pensioners in eligible circumstances.

i. An employee/pensioner from whom monthly premium is erroneously deducted should forward an application for refund to the DDO/Treasury Officer concerned in the proforma annexed to this order.

ii. The DDO/Treasury officer will verify the request and then recommend and forward the application to State Nodal Cell-MEDISEP, Finance Department with the details of employee/pensioner such as Name, PEN/PPO Number, Department/ Treasury, Bank Account No. (with IFSC) .

iii. In the case of employees having family pension refund proposal shall be submitted to Treasury Officer concerned who will verify and forward application to State Nodal Cell-MEDISEP. Such cases need not be entertained by DDOs concerned.

iv. State Nodal Cell will examine the eligibility of refund and then forward the proposal to Finance (Health Insurance) Department to issue orders of refund.

v. The Finance (Health Insurance) Department is authorised to issue necessary orders for the refund of eligible amount incorporating the details such as Head of Account, Name of the Employee/Pensioner, PEN/PPO, Department/Treasury and Bank Account (with IFSC).

vi. The refund of MEDISEP premium shall be affected from the Head of Accounts concerned wherein monthly deduction for beneficiaries credited i.e., from 8658-00-102-87(01) to (08) as the case may be.

vii. The Under Secretary, Finance (Accounts) Department is entrusted to draw the amount from Head of Accounts concerned and disburse the amount to the bank account of persons concerned.

viii The State Nodal Cell-MEDISEP is entrusted to monitor the entire process of refund mechanism in each and every cases.

(BY ORDER OF THE GOVERNOR)

BISHWANATH SINHA

ADDITIONAL CHIEF SECRETARY

To

The Principal Accountant General (G &SSA/A&E), Kerala, Thiruvananthapuram.

The Accountant General (E& RSA), Kerala, Thiruvananthapuram

All Heads of Department and Officers/All Departments (all Sections) of the Secretariat.

All Secretaries/Additional Secretaries/Joint Secretaries/ Deputy Secretaries/Under Secretaries to Government.

The Secretary to Governor

The Advocate General, Kerala

The Registrar, Kerala High court.

The Secretary, Kerala Public Service Commission.

Registrars of all Universities.

The NORKA Department.

The Private Secretary to Hon'ble Chief Minister and Other Ministers.

The Private Secretary to Hon'ble Speaker

The Private Secretaries to the Leader of Opposition, Government Chief Whip

The Director of Public Relations, Thiruvananthapuram.

The Additional Secretary to Chief Secretary.

The Director of Treasuries, Thiruvananthapuram.

The Under Secretary & DDO Finance(Accounts)Department

State Nodal Cell MEDISEP

The District Treasuries /Sub Treasuries.

Nodal Officer, www.finance.kerala.gov.in

Stock file/Office Copy (E No 2116093)

Forwarded /By Order

GaneshAll

Section Officer

Proforma for the submission of Application for refund of MEDISEP Premium erroneously deducted from employee and pensioner

Name of Employee/ Pensioner	:	
Employee ID/PEN/PPO	:	
Name of Office/Treasury	:	
Name of DDO/Treasury Officer	:	
Treasury/DDO Code	:	
Premium amount to be refunded	:	
The Head of Account in which premium remitted	:	
Bank details of Employee/Pensioner (Account No. with IFSC, copy of relevant document to be attached)	:	
Reason for erroneous deduction	:	
Remarks if any	:	
Signature of the Applicant	:	